



PERDEKRAAL EAST WIND FARM

EnD COMMUNITY FUND

FUNDING GUIDELINE

(Enterprise Development)

This Community Fund has been established to invest in Enterprise Development (EnD) Initiatives that support the vision and local economies of Bella Vista, Ceres, Nduli (including Vredebes and farming communities in Ward 12) and Prince Alfred Hamlet. Applications are especially welcome from small and emerging enterprises. Please complete all sections in detail with necessary attachments. Incomplete applications will not be considered.

1. Who can apply?

Local businesses /enterprises with a minimum of 51% black-ownership in *Bella Vista, Ceres, Nduli (including Vredebes and farming communities in Ward 12) and Prince Alfred Hamlet* can apply for funding, including:

- Small, Medium and Micro Enterprises (SMMEs);
- Co-operatives;
- Social Enterprises;
- Partnerships for Special Events (e.g. markets);
- Other enterprises that meet requirements.

2. Requirements

- The business / enterprise must be based in *Bella Vista, Ceres, Nduli (including Vredebes and farming communities in Ward 12) and Prince Alfred Hamlet* and must support local economic development in the community;
- It must be active for at least 3 months;
- It must be run by directors/shareholders who keeps records;
- It must be registered with CIPC or any other relevant institution;
- It must have an active Bank Account with a recognized banking institution and keep records of all financial transactions;
- It must have a Tax Clearance Certificate (with a compliant tax status) or Tax Exemption Affidavit;
- The business must operate with an annual budget of less than R200 000. The budget should match organisational size and track record;
- They must disclose other funding sources and what it is used for;
- They must be able to demonstrate how they mobilise local assets i.e. physical, financial, social, natural and human assets;
- They must be willing to co-operate with other stakeholders;
- They must be willing to participate in capacity-development, monitoring, evaluation and learning activities linked to the grant.
- They must be willing to make reporting and accountability public.
- Compliance documents to be submitted with application form:
 - CIPC Registration Documents;
 - A valid BBBEE Affidavit or Certificate;
 - Proof of Bank Account and/or Bank Statement (not older than 3 months);
 - Certified copy of Identity Document/s (ID) of directors/shareholders (not older than 3 months);
 - Three quotations for items listed for funding.

- Permission to deviate from approved funding must be given in writing to the Project Companies and/or Grant Administrator. This request must be submitted BEFORE the expected expenses are incurred.
- Additional requirements for farmers:
 - Must be registered with the CIPC.
 - Farmers' union fees must be paid-up and proof of this must be provided.
 - Provide a letter from the municipality proving registration as a subsistence farmer.
 - Provide a letter giving permission to operate on communal or common land.
 - Proof of existing agricultural farming.
 - Farmers who meet all the criteria can receive up to R20 000.
 - Farmers can apply for this grant only once per year.
 - Awards depend on the available ABCD budget at the time of application; no award will exceed R20 000.
 - The grant may only be used to purchase livestock, livestock medicines, livestock feed, compost, seeds, seedlings.
- Only one application per household will be considered in any 12-month period.
- Permission to deviate from approved budget must be given in writing to the Project Companies. This request must be submitted **BEFORE** the expected expenses are incurred.

3. Types of Grants

Funding can be given as a community grant¹; matching grant², material donation³, annual innovation award⁴ or technical support⁵. Enterprises can apply for a **minimum of R1 000** and maximum of **R20 000** per grant. Up to two grants can be awarded to the same organisation in each calendar year, provided that compliance requirements are met (see 7.3). Projects must be completed in 6 – 12 months.

- **A community grant:** a funding amount paid in monthly installments/ tranches for appropriate operations.
- **A matching grant:** is double the money raised i.e. the project will contribute R2 for every R1 that the applicant or group raises (2:1 ratio).
- **Direct purchase:** the project company will directly purchase ALL goods/equipment and/or services or provide other material support.
- **Annual Innovation Grant:** a cash award for innovative projects and organizations that harness new ideas and technologies.
- **Technical Grant:** funding for training, mentorship, exposure visits and other capacity-building activities.

PLEASE NOTE:

Applicants to the Community Fund only qualify for Tier 1 funding - Tier 1: R1 000 – R20 000. Re-applicants (second or third applications) must show clear impact of previous funding. Up to two grants can be awarded to the same organisation in each calendar year, provided that compliance requirements are met (see 7.3). Tier 2 funding – R20 001 – R50 000 will be paid in tranches. Projects must be completed within 6–12 months.

Note: Funding is awarded subject to available budgets.

¹ A community grant is a lump sum given for eligible EnD activities.

² A matching grant is double the money raised by a group (a ratio of 2:1 - R2 for every R1 raised)

³ A material donation is the direct purchase of goods and/or services by the Project Company or other material donation.

⁴ An annual innovation award is a cash award for innovative activities and organisations bringing new ideas and technologies.

⁵ Technical support is a grant for training, mentoring, exposure visits and other capacity building.

4. Eligible Activities

Commercial activities must draw on local assets, be community driven and benefit the local economy. They should be:

- Asset based – appreciating, using and growing assets in Bella Vista, Ceres, Nduli (including Vredebes and farming communities in Ward 12) and Prince Alfred Hamlet;
- Community driven – encourage unity (togetherness) and shared responsibility/ co-investment;
- Creative, innovative and beneficial;
- Simple, easy to start and achievable in the short term ('low hanging fruit');
- Potentially profitable (income generating).

A grant will not be given unless social cohesion and mobilization are demonstrated and unless entrepreneurs have invested in their own initiatives. Initiatives that encourage multiplication (e.g. employment, skills transfer, regional linkages), partnerships and unity in Bella Vista, Ceres, Nduli (including Vredebes and farming communities in Ward 12) and Prince Alfred Hamlet are preferred.

Examples of eligible businesses are: clothing line, bakery, delivery, braai, baking, beading, building, car wash, design, media, photography, gardening, landscaping, hairdressing, mechanics, medicine to sickly, cleaning services, fruit and vegetable selling, small business hub, needlework, plumbing, sewing and shoe repair, barbershop, artwork, tattoos, tyre repair, woodwork, tiling, building, food sales, skills transfer, sport management/agriculture, security, insurance, skills centre, beadwork, artisans, food gardening, sheep, composting, waste management, clothing bank; innovation; marketing; tourism; recycling and any other initiatives that supports the Bella Vista, Ceres, Nduli (including Vredebes and farming communities in Ward 12) and Prince Alfred Hamlet vision and local economy.

5. Ineligible Activities

Ineligible business activities include:

- A business benefitting just one individual;
- Activities that have a political agenda;
- Activities that have negative economic and/or environmental impacts;
- Infrastructure projects and/or purchase of land/buildings;
- Emergency funds to meet shortfalls, loans or stand surety for loans;
- Running/operational costs only;
- Salaries (stipends may be considered in the short term)
- Individual studies or studies abroad;
- Payment of accounts in arrears i.e. Eskom, Telkom and other such bills;
- Single Denomination Religious activities (except for interfaith/interchurch collaborations).

No funding will be provided for vehicles or repairs to vehicles. The procurement of any means of transport that requires a license will not be funded.

Stipends / Grants for proven new/additional jobs created may be considered in the short term. Its value and duration are at the full discretion of the Project Company.

6. How to apply?

- Applications will be accepted until the stipulated deadline via email or delivered to the ED Project Office. Please ensure you receive proof of submission for hand-delivered applications.
- Applicants should complete the attached application form giving information clear about their business, why it is beneficial, what has happened so far and what assets/ co-investments have already been

contributed. Include products or services offered. Ensure that all sections of the form are filled out accurately and completely. Attach all required supporting documents as listed in the checklist.

- Budget projections should be detailed; Explain how your business benefits the community and supports local economic development.
- Describe the history of your business, including key milestones and accomplishments.
- The application will be assessed against the above criteria. A site visit will be scheduled to learn more about the business. Ensure your business premises and records are available for inspection.

7. Accountability

1. Successful applicants will be informed in writing and a contract will be signed with the Project Company. A copy of the reporting template will also be provided;
2. The grant will be disbursed in monthly/quarterly tranches as agreed if there is satisfactory accountability and compliance;
3. Monthly narrative and financial reports are required with quotes and receipts attached;
4. Grantees will be informed about capacity – building, networking and other opportunities;
5. Grantees will also be engaged in monitoring, evaluation and learning activities as negotiated with the Project Company;
6. Enterprises will also be requested to participate in media publication – which includes radio interviews and/or newsletters. Enterprises will report and account publicly;
7. All funded enterprises should become profitable, measured by the revenue/turnover within one year.

8. Training Requirement

All successful applicants are required to attend a **mandatory Financial Management and Compliance training** facilitated by the Project Company.

- At least one director/owner and 1 other employee must attend.
- A certificate of attendance will be issued and must be attached to the final project file.
- Failure to attend will result in cancellation of the award.

9. Submission of Applications

<i>Deadline for Applications</i>
22 May 2026, 16h30

Completed Applications must be submitted as follows:

Email to Witzenberg Excellence:
datacollectors1mer@outlook.com

Hand Delivery:
Ceres ED Project Office
51 Voortrekker Street, Ceres

Please Note:
Incomplete Applications will not be considered.
Perdekraal East Wind Farm reserves the right not to award a grant.

1.4. People working in the business:

Name and Surname & ID Numbers	M	F	Age	Time contributed per week	Training / Skills

Name of Leader:

Signature: **Date:**

1.5. Banking Details

Name of Bank:

Address of Bank:

Type of Account:

Account No:

Branch Code:

Who will Check or Audit the Books (name/ contact number)?

Signed by:

I, (name and surname)

....., mandated by the Company Directors declare the above information to be correct and confirm that the organisation will abide by the terms and conditions of any grant received by the Project Company.

Two witnesses to sign: Name: Signature:.....

Name: Signature:.....

Date:

- Please enclose with the application:
- A CIPC Registration Document;
 - Copy of the company's latest bank statement (not older than 3 months);
 - Copy of Identity Document (ID) of the Business Owner;
 - Valid Tax Clearance Certificate;
 - Valid BBEE Certificate/Affidavit;
 - Details of previous funding received from Perdekraal East Wind Farm (Year, Amount, Funding Items), if applicable.
 - Any other information that can assist with the assessment of the enterprise.

For internal use only:

Area (tick): Bella Vista Ceres Nduli, Vredebos & Ward 12 Farms PAH

Received by: Date:

SECTION 2. DESCRIPTION OF THE BUSINESS

2.1. Background *(Who started the business, when was it started, why was it started?)*

2.2. Intention *(What is your objective/ target/ goal?)*

2.3. Highlights *(What has gone well since the business started? What are you proud of?)*

2.4. Description *(What are the goods or services you offer – what you do?)*

2.5. Action Plan *(for the next 6 months) – add more pages if needed.*

<i>What will you do (tasks)?</i>	<i>Who will be responsible?</i>	<i>By when will it be done?</i>

2.6. Partners/Networks (*Who are your suppliers/ partners? Who do you network / collaborate with? What do they do that benefits your business?*)

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2.7. Marketing Strategy (*How will you market the business?*)

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2.8. Local Economic Development (*How will the business boost the local economy?*)

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2.9. Assets/ Resources (*What assets/ resources have been locally invested?*)

What local assets/ resources are contributed?	Number of hours	Value / Cost	Source (From whom?)
Labour and time			
Cash/Capital			
Special skills			
Venues (home, buildings, land)			
Equipment			
Other support:			

2.10. Budget requested

Total budget requested (please note the grant range is R1000 - R20 000) R.....

Item - What do you need money for?	Cost

(Please attach three quotes for any goods and services)

Who wrote this application? Name: _____ **Position:** _____

Signature: _____ **Date:** _____